

1 **TOWN OF EASTON, MARYLAND**
2 **Easton Town Hall**
3 **14 S. Harrison Street**
4 **Budget Workshop**

5 April 8, 2013

6
7 **PRESENT AT CONVENING**
8

9 Mayor Robert C. Willey
10 Councilmember Kelley K. Malone
11 Councilmember Pete Leshner
12 Councilmember Leonard E. Wendowski
13 Councilmember Megan M. Cook
14 Council President John F. Ford
15

16 **IN ATTENDANCE**
17

18 Also in attendance were the Town Manager Mr. Karge, and Town Clerk Mrs. Ruf.
19

20 **CONVENING**
21

22 President Ford called the meeting to order at 6:30 p.m. and led those present in the Pledge of
23 Allegiance.
24

25 **Police Department**
26

27 Present were: Chief Spencer, Deputy Chief Waltrup and Executive Assistant Kay Spence.
28

29 Chief Spencer stated their budget was \$183 more than last year's budget. He asked the council to
30 replace \$100,000 of overtime in budget for holiday and special events.
31

32 Discussion occurred regarding cost for man hours at special events.
33

34 Capital Budget cuts were discussed and the downside of cutting requested cars out of the budget.
35

36 President Ford discussed the perils of cutting Special Events.
37

38 Mayor Willey stated that safety equipment and training has not been cut.
39

40 Chief Spencer stated that the Department will monitor and watch the overtime pay to try to control
41 costs.
42

43 Mr. Wendowski discussed charging for false alarms such as Salisbury, MD.
44

45 President Ford stated that there is not an answer tonight but funding the overtime is a legitimate
46 concern.
47

48 Chief Spencer discussed the CAD RMS Project in conjunction with the county and state. He stated that
49 they are close to implementation.
50

51 At 7:23 p.m., Chief Spencer, Deputy Chief Waltrup and Mrs. Spence departed.
52

53 **Building Code Official**
54

55 At 7:30 p.m., Mr. Don Richardson was present to discuss the proposed budget of his departments.
56

57 Mr. Richardson stated that most of his budget comes from the upcoming and foreseeable hospital
58 project. He stated that he anticipates an application for the hospital the end of July to mid-October.
59 Specialized contractual inspections were discussed.
60

61 Mr. Richardson asked that \$30,000 be reinstated for contractual inspection firms related to the hospital
62 project. Mr. Richardson asked that \$28,000 be reinstated for a self-service station scenario; taking
63 burden off the building department staff to help give a better perception of his department and their
64 service. He stated that he is looking for ways to improve public perception.
65

66 Mr. Richardson stated that he will have suggested adjustments to the Schedule of Fees to help
67 contractors and homeowners.

68
69 At 7:58 p.m., Mr. Richardson departed the meeting.

70
71 **Finance Officer**

72
73 At 7:59 p.m., Mrs. Callahan, Finance Officer discussed her department's proposed budget and
74 changes.

75
76 Mr. Karge stated that there may be some reallocation of personnel into the Financial Department.

77
78 Mr. Leshar asked for clarification on state shared taxes.

79
80 At 8:05 p.m., Mrs. Callahan departed the meeting.

81
82 **Parks and Recreation**

83
84 At 8:06 p.m., Mrs. Lorraine Gould, Director of Parks and Recreation was present to discuss the
85 proposed budget of her department.

86
87 Clarification occurred regarding the extension of the rail-to-trail allocation.

88
89 Selected repairs for the foot bridge were discussed. The public works department will replace what
90 needs to be constructed.

91
92 A planning amount for the Easton Point project was discussed.

93
94 Mr. Karge discussed recouping fees for park use. He stated that \$5,000 is in the budget for rental of the
95 pavilion at Idlewild Park.

96
97 The restroom facility at RTC Park was discussed.

98
99 Mr. Wendowski asked about misuse of the skate park. He was advised that the police department
100 should be contacted when violators were present.

101
102 Ms. Malone commended Mrs. Gould on the fencing on rails-to-trails that Public Works installed.

103
104 At 8:33 p.m., Mrs. Gould departed the meeting.

105
106 **ADJOURNMENT**

107
108 At 8:34 p.m., upon motion by Mr. Leshar seconded by Mrs. Cook and carried unanimously, President
109 Ford adjourned the workshop meeting.

110
111
112 _____
113 Kathy M. Ruf, Town Clerk