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3 **TOWN OF EASTON, MARYLAND**  
4 **Easton Town Hall**  
5 **14 S. Harrison Street**  
6

February 19, 2013

7  
8  
9 **PRESENT AT CONVENING**  
10

11 Mayor Robert C. Willey  
12 Council President John Ford  
13 Councilmember Megan M. Cook  
14  
15 Councilmember Kelley K. Malone  
16 Councilmember Pete Leshner  
17 Councilmember Leonard E. Wendowski, Sr.

18 Also present was Town Manager Mr. Robert Karge, Town Attorney Mrs. Sharon VanEmburch, and Town Clerk  
19 Mrs. Kathy Ruf.  
20

21 **OPENING REMARKS BY MR. WENDOWSKI AND PLEDGE OF ALLEGIANCE.**  
22

23 At 7:00 p.m., President Ford called the meeting to order. Mr. Wendowski led the audience in opening remarks and  
24 the Pledge of Allegiance.  
25

26 **APPROVAL OF MINUTES OF FEBRUARY 4, 2013 MEETING.**  
27

28 Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, minutes of the February 4, 2013  
29 meeting was approved.  
30

31 **FIRE BOARD.**  
32

33 Chief Sonny Jones was present and introduced the Line Officers for 2013.  
34

35 President Tim Knotts introduced the Administrative Officers.  
36

37 Jason Spies stated that the Tower ladder is out for repairs but should be back in service February 20.  
38

39 Mr. Knotts discussed the bids for the new tower. He stated that they would like to recommend the award of the bid  
40 on March 18. Mr. Knotts stated they have received bids from Sutphin, E-1, and Pierce. The bid for the tools for the  
41 new truck will be separate.  
42

43 President Knotts stated that the renovation at the fire house is complete and they appreciate all that has been done.  
44

45 Mayor Willey asked if there is information regarding Fire Department activities that could be put on the website.  
46

47 **ITEMS BY MAYOR WILLEY.**  
48

49 Mayor Willey stated that the Planning and Zoning appointment in the packet for consideration will be tabled until  
50 the next meeting.  
51

52 **MAYOR WILLEY TO PRESENT STATE OF THE TOWN.**  
53

54 Mayor Willey discussed finances and projects completed this year as well as projects in planning throughout the  
55 town.  
56

57 Mayor Willey advised that the staff is working on their Operations Budget. He discussed the town having at least a  
58 1.2 million dollar revenue shortfall in the upcoming budget compared to the current budget.  
59

60 Mayor Willey discussed landfill costs and working with the county to combine resources.  
61

62 Mayor Willey stated that the town is facing budget shortfalls but is moving forward.  
63

64 **CONFIRMATION OF APPOINTMENT TO PLANNING AND ZONING AND BOARD OF**  
65 **CANVASSERS.**  
66

67 Mayor Willey stated that the Planning & Zoning appointment of Mr. Tom Moore is tabled until March meeting.  
68

69 Upon motion by Mr. Leshner seconded by Mrs. Cook and carried unanimously, the Board of Canvassers for the  
70 2013 election were approved.

71  
72 **ITEMS BY THE TOWN MANAGER.**  
73

74 Mr. Karge stated that he has one housekeeping note: with the Presidents' Day holiday, sanitation has been moved  
75 up a day; recycling will remain on the same schedule.  
76

77 The Department heads have been directed to send staff to Talbot County Community Center February 27 for a  
78 refresher CPR/AED course.  
79

80 Mr. Wendowski asked for clarification on Accounts Payable invoices.  
81

82 **ITEMS BY THE TOWN ATTORNEY.**  
83

84 Ms. VanEmburch discussed the recent election memo and coinciding dates. She stated the Charter has been  
85 updated and some election sections have been moved to the Code. Ms. VanEmburch confirmed that the town  
86 election will be held Tuesday, May 7 with petitions due to the Town office April 1.  
87

88 **MR. MARK HECKLER TO UPDATE ON ECONOMIC DEVELOPMENT.**  
89

90 Mr. Mark Heckler gave a broad overview of Economic Development.  
91

92 He stated that the Town needs to be more involved in use of property owned by hospital that may be vacant in the  
93 near future.  
94

95 He stated that there are two businesses located in the Clifton Industrial Park considering annexation.  
96

97 Mr. Heckler discussed involvement in redevelopment for the downtown area.  
98

99 He stated that the Sage Group report is due to the Town by April 23.  
00

01 Mr. Wendowski stated that he likes the OC Economic Development model which is a separate entity from the city  
02 with quicker response time for business needs.  
03

04 **TRAFFIC SIGNAL AT DUTCHMAN'S LANE.**  
05

06 Mayor Willey stated that he has reported the traffic signal inconsistencies on Dutchman's Lane and Route 50 to  
07 State Highway Administration.  
08

09 **ORDINANCE NO. 619, "AN ORDINANCE OF THE TOWN OF EASTON EXTENDING THE**  
10 **TEMPORARY MORATORIUM ON THE APPLICATION FOR, APPROVAL OF, CONSTRUCTION OF,**  
11 **EXPANSION OF, PROCESSING OF, OR ISSUANCE OF BUILDING PERMITS FOR ELECTRONIC**  
12 **SIGNS WITH THE TOWN OF EASTON FOR AN ADDITIONAL PERIOD OF TWO (2) MONTHS**  
13 **PENDING CONSIDERATION AND ADOPTION OF REVISED ZONING ORDINANCE PROVISIONS**  
14 **AS THE TOWN COUNCIL MAY CONSIDER ADVISABLE TO PROMOTE THE PUBLIC HEALTH,**  
15 **SAFETY AND WELFARE."**  
16

17 The Town Attorney Mrs. VanEmburch stated that the LED Sign Committee has been working and has a concept  
18 for a recommendation. She is recommending that Ordinance 619 be introduced due to the fact that he moratorium  
19 is set to expire soon.  
20

21 President Ford introduced Ordinance 619. He set the Public Hearing on Ordinance No. 619 for March 4 at 7:15  
22 p.m.  
23

24 **RESOLUTION NO. 6015, "A RESOLUTION OF THE TOWN OF EASTON ADOPTING THE**  
25 **TANYARD BRANCH WATERSHED MANAGEMENT PLAN."**  
26

27 Upon motion by Ms. Malone seconded by Mr. Leshner and carried unanimously, Resolution No. 6015 was  
28 approved.  
29

30 **REVIEW OF INVOICES TOTALING \$819,428.19.**  
31

32 Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, invoices totaling \$819,428.19  
33 were approved.  
34

35 **ADJOURN.**  
36

At 7:46 p.m., upon motion Leshner by seconded by Mr. Wendowski and carried unanimously, President Ford  
adjourned the regularly scheduled meeting.

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Kathy M. Ruf, Town Clerk