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**TOWN OF EASTON, MARYLAND
EASTON TOWN HALL
14 S HARRISON STREET**

September 17, 2018

PRESENT AT CONVENING.

Mayor Robert C. Willey
President of the Council John Ford
Councilmember Alan I. Silverstein
Councilmember Pete Leshner
Councilmember Ron E. Engle
Councilmember Megan M. Cook

Also present was the Town Manager Mr. Don Richardson, Town Attorney Mrs. Sharon VanEmburch and Town Clerk Mrs. Kathy M. Ruf.

MEETING.

President Ford called the regularly scheduled meeting to order at 7:00 p.m.

OPENING REMARKS BY MRS. COOK AND PLEDGE OF ALLEGIANCE.

Mrs. Cook gave opening remarks and led those present in the Pledge of Allegiance.

APPROVAL OF MINUTES OF SEPTEMBER 4, 2018 MEETING.

Upon motion by Mr. Engle seconded by Mr. Leshner and carried unanimously, minutes of the September 4, 2018 meeting were approved.

ITEMS BY THE MAYOR.

Mayor Willey stated that there is a vacancy on Board of Appeals. He suggested sending letters of interest and resumes to his attention for consideration.

Mayor Willey discussed the Maryland Municipal League Legislative Update. He said that their priority this year is for cell towers. Mayor Willey stated that the strategic initiative for MML is to educate the new legislators as after the election, there could be as many as 38. Mayor Willey stated that the Legislative Committee's interest is to protect the Highway User's Revenue that was received last year.

ITEMS BY THE TOWN MANAGER.

RESOLUTION NO. 6098, "A RESOLUTION OF THE TOWN OF EASTON AMENDING THE TOWN OF EASTON EMPLOYEE HANDBOOK RELATED TO TRANSITIONAL-DUTY ASSIGNMENT POLICY."

Mr. Richardson discussed the necessity to implement a Transitional Duty Policy for the Town of Easton employees and update the current handbook. He stated that hurt or injured employees may return to work with a doctor's approval for limited tasks should opportunities be available.

Upon motion by Silverstein seconded by Mr. Engle and carried unanimously, Resolution No. 6098 was approved.

APPROVAL TO REJECT BID FOR TRUCK AND PURCHASE FROM STATE CONTRACT.

Upon motion by Mr. Leshner seconded by Mr. Engle and carried unanimously, the recommendation from the Building Inspection Division to reject bids from Fred Frederick Chrysler Dodge in the amount of \$28,386 and Koons Toyota in the amount of \$34,982 and purchase a 2019 F150 meeting the specifications in the amount of \$27,587 was approved.

APPROVAL FOR PARKING KIOSK.

Upon motion by Mr. Silverstein seconded by Mr. Leshner and carried unanimously, the bid from Live Wire for two kiosks in the amount of \$40,090 was approved.

APPROVAL OF PUBLIC ASSEMBLY EVENTS.

Mr. Richardson, the Town Manager asked for approval for the following Public Assembly Events;

- Easton High School Homecoming Parade 09/28/18.
- Academy Art Museum Craft Show 10/19 – 10/21/18.

Upon motion by Mr. Leshner seconded by Mr. Engle and carried unanimously, the Public Assembly Events were approved.

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ITEMS BY THE TOWN ATTORNEY.

Mrs. VanEmburch the Town Attorney asked for a public hearing October 15, 7:15 p.m. to consider and receive comments on the expansion of the Enterprise Zone.

ITEMS BY MEMBERS OF THE COUNCIL.

Mrs. Cook thanked Easton Volunteer Fireman for the golf tournament. She stated that the food was excellent and a great event.

REVIEW OF INVOICES TOTALING \$871,534.05.

Upon motion by Mr. Engle seconded by Mr. Silverstein and carried unanimously, invoices totaling \$871,534.05 were approved.

ADJOURNMENT.

At 7:15 p.m., upon motion by Mr. Silverstein seconded by Mr. Leshner and carried unanimously, President Ford adjourned the regularly scheduled council meeting.

Kathy M. Ruf, Town Clerk