

Application for Electrical Permit

APPLICANT INSTRUCTIONS: Complete all parts of this application. The Building Inspection Division can answer questions, regarding the completion of this application. Additional Applications are required for Building, Grading, Demolition, Swimming Pools, Signage, Plumbing and Mechanical work. Applicants should also contact Easton Utilities for additional requirements. This application may require two sets of; construction documents prepared by a registered design professional for commercial projects or plans and a description of the proposed work for residential projects.



Town of Easton

Building Inspection Division
14 South Harrison Street
Easton, Maryland 21601
Telephone 410-822-2526
Fax 410-822-8738

Office Use Only

Received Date ____ / ____ / ____

Electrical Permit Number _____

Total Permit Fees \$ _____

Part 1: Project Information

<input type="text"/>	Project Application Date
<input type="text"/>	Project Building Permit Number
<input type="text"/>	Project's Address
<input type="text"/>	Project's Subdivision (if any)
<input type="text"/>	Project's City, State and Zip Code
Confirm the Project Work Areas in Square Footage	
<input type="checkbox"/> New Construction and Additions _____	<input type="checkbox"/> Existing Building _____
<input type="checkbox"/> Temporary Structures _____	<input type="checkbox"/> Site (Lighting, Snow Melt, Solar, Ect...) _____

Part 2: Owner - Tenant Information

Owner	
<input type="text"/>	Name
<input type="text"/>	Address
<input type="text"/>	City, State and Zip Code
<input type="text"/>	E-Mail Address and Telephone Number
Tenant Information	
<small>For a Multiple Occupancy Building Provide Tenants information by attaching additional sheets</small>	
<input type="text"/>	Name
<input type="text"/>	Address
<input type="text"/>	City, State and Zip Code
<input type="text"/>	E-Mail Address and Telephone Number
<input type="text"/>	Occupied Square Footage

Part 3: Contractor Information

Electrical Contractor	
<small>Names and License Numbers for all Electricians for the Project</small>	
<input type="text"/>	Name - Trading As
<input type="text"/>	Address
<input type="text"/>	City, State and Zip Code
<input type="text"/>	E-Mail Address and Telephone Number
<input type="text"/>	Talbot County Electricians License Number

Part 4: Certification

The applicant hereby certifies by completing this application as follows; (1) "I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I am the electrician in charge of the project and have been authorized by the owner to make this application as their agent.", (2) "That the information contained in the application and construction documents is a full disclosure of the project." and (3) "That the information contained in the application and construction documents is in compliance with all applicable covenants and or deed

The applicant further certifies if a permit is issued as follows; (1) "That I will comply with all codes of the Town of Easton and the State of Maryland which are applicable thereto.", (2) "That I will perform no work on the above property not specifically in this application and construction documents." and (3) "That the Town Officials shall have the authority to enter areas covered by such permit to enforce the codes applicable to such permit."

Signature of Owner or the Electrician in Charge

Printed Name of Owner or the Electrician in Charge

Part 5: Permit Information

Upon receipt of the Electrical Permit the permit shall be posted on site and work covered by that permit may commence. Every permit issued shall become: invalid unless the work is commenced within 180 days after the permit's issuance or expired if the commenced work is suspended or abandoned for a period greater than 180 days from the last inspection. Validation of commencement shall be through required inspections and, suspension or abandonment shall be through periodic departmental inspections. All permits shall expire 630 days from the date of their issuance. The Code Official is authorized to grant, in writing, one or more extensions of time, for periods not exceeding 90 days each. All extension shall be requested in writing with justifiable cause demonstrated. One set of approved Construction Documents must be on site at all times.

It shall be the duty of the Electrician in charge or their duly authorized agent to: notify the Building Inspection Division when work is ready for inspection, to provide access to such work and means for the inspections of such work, for all required inspections. Inspection requests shall be made twenty-four hours in advance of the work being ready. Requested inspections will be made on the next available business day, prior to the end of business. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the Building Inspection Division.

No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building, structure or portion thereof shall be made until the Code Official has issued a Certificate of Occupancy. Prior to the issuance of a Certificate of Occupancy, the Building Inspection Division shall have received all required approval from the following offices: Planning and Zoning, Engineering, Easton Utilities, State Fire Marshals Office, Environmental Health, Soil Conservation Services, Maryland Department of the Environment and State Highway Administration. All required inspections for Building, Grading, Demolition, Swimming Pools, Signage, Plumbing, Mechanical and Electrical permits associated with the building structure or portion thereof shall have been approved. The Building Inspection Division shall also have received final reports from all third party inspection agencies for special inspections and a certified location survey plat.

Part 6: Description of Proposed Work

Part 7: Project Equipment Counts

Service Amperage and Primary Kilovolt-Amperage

- Service Amperage
- Construction Service Amperage
- Primary Transformer Kilovolt-Amperage
- Primary Enclosure Kilovolt-Amperage
- Primary Substation Kilovolt-Amperage

Motors, Generators and Transformers Counts

- Less than 1 HP or KVA ___ M + ___ G + ___ T
- Over 1 to 10 HP or KVA ___ M + ___ G + ___ T
- Over 10 to 30 HP or KVA ___ M + ___ G + ___ T
- Over 30 to 50 HP or KVA ___ M + ___ G + ___ T
- Over 50 HP or KVA ___ M + ___ G + ___ T

Outlet and Device Counts

- Switches
- Receptacles
- Luminaries - Lamps
- Signaling
- Other _____

Feeder and Panel Counts

- Less than 200 Amps ___ F + ___ P
- Over 200 to 400 Amps ___ F + ___ P
- Over 400 to 800 Amps ___ F + ___ P
- Over 800 to 1200 Amps ___ F + ___ P
- Over 1200 Amps ___ F + ___ P

Equipment and Appliance Counts

- Up to 30 KVA ___ E + ___ A
- Over 30 to 50 KVA ___ E + ___ A
- Over 50 KVA ___ E + ___ A

Service Meter Equipment and Motor Control System Counts

- Less than 100 Amps ___ SME + ___ MCS
- Over 100 to 200 Amps ___ SME + ___ MCS
- Over 200 to 400 Amps ___ SME + ___ MCS
- Over 400 to 1000 Amps ___ SME + ___ MCS
- Over 1000 Amps ___ SME + ___ MCS