

JOB DESCRIPTION

Position: Network Specialist

Summary: Manages network to insure efficient functionality. Tasks include collecting network performance data, monitoring network security, troubleshooting issues, anticipating problems and performing routine maintenance. Requires sufficient analytical skill to assess problems or unusual situations and develop solutions. Maintain awareness of changing trends and regulations and act on as required. Other duties as assigned by IT Director.

Education: Combination of education and experience that enables performance of all aspects of the position. Prefer Bachelor's degree in Information Technology, Computer Science, Information Systems, or a related field, or equivalent experience, 2-5 years of experience working in network operations.

Experience/Other Requirements: Must be able to install, configure, troubleshoot and maintain all of the software applications, network, and peripheral equipment. Must successfully complete background check pursuant to law enforcement requirements. Must have valid driver's license.

Knowledge: Must have knowledge of the techniques and procedures of software and network support for multiple users. Knowledge of installation, configuration and troubleshooting processes for software and hardware networking equipment.

Ability: Ability to independently perform all of the duties of the position efficiently and effectively. Must have strong communication and training skills and be able to communicate technical information to non-technical users. Ability to perform multiple simultaneous projects. Must have physical ability to lift, carry and move weights up to 50 pounds. Ability to stoop, crawl and climb ladders in order to install or check the installation of network devices and cabling.

Reports to: IT Director

Competitive or Appointed: Competitive