



**Town of Easton
Historic District Commission**

14 South Harrison Street
Easton, Maryland 21601
410-822-1943

**MEETING MINUTES
MONDAY October 8th, 2018**

Members Present: Kurt Herrmann – Chairman, Kelly Pezor - Vice Chairman, Bill Wieland, and Robert Arnouts.

Town Staff Present: Sierra Crist - Current Planner / GIS Analyst

Members Absent: Kevin Gibson, and Kevin Bateman.

Mr. Herrmann called the meeting to order at 6:02 p.m.

Opening statement given by the Chairman.

The Commission operates under the authority granted to it by section 701 of the Town of Easton Zoning Ordinance. And, I hereby open the record of the public hearing on cases heard this evening and, in accordance with our legal responsibilities, I enter into the record the following items: notice of the public hearing, adopted design guidelines, resumes of commission members and any consultants used by the Commission, records of any previous meetings, and any letters to the Commission on a case.

*The decisions of the HDC may be appealed within 30 days of approval.
General Order of the hearing of Applications*

Introduction of the application by the presiding officer

- *Presentation by the applicant or his agent*
- *Questions by members of the Commission*
- *Public comment*
- *Petitioner rebuttal*
- *Discussion and consideration by the Commission*
- *Decision motion and statement of Basis for Decision*

The applicant may withdraw the application at any time up to when the vote is taken. A Certificate of Appropriateness shall lapse upon the expiration of the corresponding Building Permit. For applications that require a building permit but for which none is issued, this Certificate of Appropriateness shall lapse six (6) months after its issuance. In the event a building permit is not required, the Certificate of Appropriateness shall lapse six (6) months from its issuance if substantial work is not underway. For good cause shown, this period may be extended by the Commission.

I will now entertain a motion to accept the agenda for this evening.

why he feels the proposal for new construction should be duplexes. Mr. Wood then showed a 3D video of the proposed construction with the streetscape.

The commission requested the applicant return to the Commission once the applicant has filed a separate application for each property and provided specific details and examples for all materials and designs proposed on the buildings. The Commission requested details for the doors, windows, exterior trim, siding, porch decking, railing, columns, returns on the roof, gutter information, soffit and fascia on the porch, porch beam and porch ceiling for each house so that each house may be separately reviewed.

Upon motion of Mr. Wieland seconded by Mr. Arnouts, the Commission voted 4-0 to table the application until more materials are submitted and an additional application is filed so that each house may be individually reviewed.

MINUTES AND ADJORNMENT

6:57 p.m.

The minutes were not able to be reviewed and approved since only two members from the previous meeting were present at this meeting. The minutes from the 2018-9-24 meeting will be reviewed and approved at the October 22nd meeting.

7:01 p.m.

The Commission then entertained a brief discussion about proposed amendments to the Historic Guidelines regarding freestanding signs and window materials.

Upon motion of Mr. Wieland seconded by Mr. Arnouts, the Commission voted 4-0 to adjourn the meeting at 7:07p.m.

The Commission will return at their next regularly scheduled meeting on Monday October 22nd, 2018 at 6 p.m.