



**Town of Easton**

Engineering, Planning and Zoning  
14 S. Harrison Street Easton, MD 21601 410-822-1943

**Easton Historic District**

**MEETING MINUTES**

**TUESDAY July 8th, 2019**

**Members Present:** Kurt Herrmann – Chairman , Kelly Pezor - Vice Chairman, Kevin Gibson and Robert Arnouts

**Members Absent:** Bill Wieland, Grant Mayhew and Kevin Bateman,

**Town Staff Present:** Sierra Crist

Mr. Herrmann called the meeting to order at 6:05 p.m.

**Opening statement given by the Chairman.**

*The Commission operates under the authority granted to it by section 701 of the Town of Easton Zoning Ordinance. And, I hereby open the record of the public hearing on cases heard this evening and, in accordance with our legal responsibilities, I enter into the record the following items: notice of the public hearing, adopted design guidelines, resumes of commission members and any consultants used by the Commission, records of any previous meetings, and any letters to the Commission on a case.*

*The decisions of the HDC may be appealed within 30 days of approval.  
General Order of the hearing of Applications*

*Introduction of the application by the presiding officer*

- *Presentation by the applicant or his agent*
- *Questions by members of the Commission*
- *Public comment*
- *Petitioner rebuttal*
- *Discussion and consideration by the Commission*
- *Decision motion and statement of Basis for Decision*

*The applicant may withdraw the application at any time up to when the vote is taken. A Certificate of Appropriateness shall lapse upon the expiration of the corresponding Building Permit. For applications that require a building permit but for which none is issued, this Certificate of Appropriateness shall lapse six (6) months after its issuance. In the event a building permit is not required, the Certificate of Appropriateness shall lapse six (6) months from its issuance if substantial work is not underway. For good cause shown, this period may be extended by the Commission.*

*I will now entertain a motion to accept the agenda for this evening.*

Upon motion of Mr. Gibson and seconded by Mrs. Pezor the Commission voted 4-0 to approve the agenda for the 2019-07-08 meeting as submitted. The Commission proceeded with the agenda item for old business.

**OLD BUSINESS:**

6:06 p.m.

**NEW BUSINESS:**

**2019-034 / 19-00074 22 B N Harrison Street Dede Hoopes – Chesapeake Blooms**

6:03

Ms. Samantha McCall and Ms. DeDe Hoopes were present on behalf of the request.

The Commission discussed the location of the proposed signs. Mrs. Pezor reminded the applicants the bottom of the sign would need to be a minimum of 8’ from the sidewalk.

The applicants discussed a few options that they may consider as an alternative to their original proposal for the hanging sign.

Upon motion of Mr. Gibson seconded by Mr. Arnouts the board voted 4-0 to table the application pending a final sign design.

**2019-038 / 19-00080 228 S Aurora Street Street Jeanne Bishop**

6:24 PM

Mr. Bishop was present on behalf of the request for decking replacement. Ms. Bishop explained her yellow pine tongue and groove decking is rotten and she is proposing to replace it with the same.

Upon motion by Mr. Gibson seconded by Mr. Arnouts, the Commission voted 4-0 to approve the request as submitted.

Historic District Guideline references: PG 58 R1

**2019-039 / 19-00082 34 S Locust Street Town of Easton – Trevor Newcomb**

6:26 PM

Mr. Newcomb was not present on behalf of the request.

The applicants reviewed the documents submitted and requested further detail.

Upon motion of Mr. Arnouts seconded by Mrs. Pezor the board voted 4-0 to table the application pending a final sign design.

**MINUTES, DISCUSSION AND ADJORNMENT**

6:31

**2019-035 / 19-00075 101 E Dover Street - Tidewater John Wilson/Rich Martin**

6:27

The applicants, John Wilson and Rich Martin were present. The applicants had submitted revised documents the day of the meeting. Mrs. Pezor informed the applicants that since they submitted the documents late and the item was not on the agenda, the review could only be for discussion. Mr. Herrmann added that the importance of submitting documents on time for the board to review replacement window standards.

The Commission discussed the appropriate location on the Tidewater for this type of window and scheduled a site visit to review the existing windows.

Ms. Crist advised the applicants to submit information by Friday to be scheduled for the 7/22 meeting.

**202 E Dover Street - John Wilson/Rich Martin**

6:40 PM

The applicants, John Wilson and Rich Martin were present on behalf of the discussion item request. The applicants introduced their plans of their recently purchased property at 202 E Dover Street. The applicants intend to operate the property as a satellite location for the Tidewater Inn. The intention is for this location to only be used for rooms and reception dinners. The request is for an addition to the existing building. The Commission entertained the discussion with the documents submitted and advised the applicants to submit all cut sheets when they are ready to make a formal application.

Upon motion of Mrs. Pezor seconded by Mr. Arnouts voted 3-0 to approve the minutes as submitted for the 2019-06-24 meeting.

Upon motion of Mr. Arnouts seconded by Mrs. Pezor, the Commission voted 4-0 to adjourn the meeting at 6:57 p.m. and will meet again at the next regularly scheduled meeting on Monday June 24th at 6 p.m.