



**Town of Easton  
Historic District Commission**

14 South Harrison Street  
Easton, Maryland 21601  
410-822-1943

**MEETING MINUTES**

**MONDAY November 26th, 2018**

**Members Present:** Kurt Herrmann – Chairman, Kelly Pezor - Vice Chairman, Kevin Gibson  
Kevin Bateman, Bill Wieland, Robert Arnouts and Grant Mayhew

**Town Staff Present:** Sierra Crist - Current Planner / GIS Analyst

Mr. Herrmann called the meeting to order at 6:00 p.m.

**Opening statement given by the Chairman.**

*The Commission operates under the authority granted to it by section 701 of the Town of Easton Zoning Ordinance. And, I hereby open the record of the public hearing on cases heard this evening and, in accordance with our legal responsibilities, I enter into the record the following items: notice of the public hearing, adopted design guidelines, resumes of commission members and any consultants used by the Commission, records of any previous meetings, and any letters to the Commission on a case.*

*The decisions of the HDC may be appealed within 30 days of approval.  
General Order of the hearing of Applications*

*Introduction of the application by the presiding officer*

- *Presentation by the applicant or his agent*
- *Questions by members of the Commission*
- *Public comment*
- *Petitioner rebuttal*
- *Discussion and consideration by the Commission*
- *Decision motion and statement of Basis for Decision*

*The applicant may withdraw the application at any time up to when the vote is taken. A Certificate of Appropriateness shall lapse upon the expiration of the corresponding Building Permit. For applications that require a building permit but for which none is issued, this Certificate of Appropriateness shall lapse six (6) months after its issuance. In the event a building permit is not required, the Certificate of Appropriateness shall lapse six (6) months from its issuance if substantial work is not underway. For good cause shown, this period may be extended by the Commission.*

*I will now entertain a motion to accept the agenda for this evening.*

Upon motion of Mr. Bateman and seconded by Mr. Wieland, the Commission voted 6-0 to approve the agenda for the 2018-11-26 meeting with one amendment to Old Business. The Commission proceeded with the agenda item for old business.

**OLD BUSINESS:**

6:03 p.m.

**24-2018**

**25 S. Hanson Street**

**Braden Tuttle**

6:03

Mr. Braden Tuttle was present on behalf of the request

6:03

Mr. Tuttle explained the request for storm windows to be place over the existing windows.

Upon motion of Mr. Bateman seconded by Mr. Mayhew the Commission voted 7-0 to approve the request as submitted.

**NEW BUSINESS:**

**117-2018**

**422 August Street**

**Robert Callahan**

6:05 p.m.

Mr. Callahan was present on behalf of the request for a new wood shed on the property. Foundation will not be permanent and will be on blocks with a skirt. The total height is 10’.

Upon motion of Mr. Gibson seconded by Mr. Wieland the commission voted 7-0 to approve the request as submitted.

**MINUTES AND ADJORNMENT**

6:08 p.m.

Upon motion of Mr. Gibson seconded by Mr. Bateman voted 7-0 to approve the minutes with one admitted submitted by Mr. Herrmann.

**DISCUSSION**

6:12 p.m.

The Commission then entertained a brief discussion about proposed amendments to the Historic Guidelines regarding freestanding signs and window materials. Mr. Herrmann opened the discussion about marquee, reader boards and freestanding signs with specific attention to marquee signs. The Commission reviewed a version of amendments to the window material guidelines.

Upon motion of Mr. Bateman seconded by Mr. Arnouts, the Commission voted 7-0 to adjourn the meeting at 6:38 p.m. and will meet again at the next regularly scheduled meeting on Monday December 10<sup>th</sup> at 6 p.m.