



**Town of Easton
Historic District Commission**

14 South Harrison Street
Easton, Maryland 21601
410-822-1943

MEETING MINUTES

MONDAY October 22nd, 2018

Members Present: Kurt Herrmann – Chairman, Kelly Pezor - Vice Chairman, Bill Wieland, and Robert Arnouts. Kevin Gibson, Grant Mayhew

Town Staff Present: Sierra Crist - Current Planner / GIS Analyst, Megan Cook – Town Council

Members Absent: Kevin Bateman.

Mr. Herrmann called the meeting to order at 6:00 p.m.

Opening statement given by the Chairman.

The Commission operates under the authority granted to it by section 701 of the Town of Easton Zoning Ordinance. And, I hereby open the record of the public hearing on cases heard this evening and, in accordance with our legal responsibilities, I enter into the record the following items: notice of the public hearing, adopted design guidelines, resumes of commission members and any consultants used by the Commission, records of any previous meetings, and any letters to the Commission on a case.

The decisions of the HDC may be appealed within 30 days of approval.

General Order of the hearing of Applications

Introduction of the application by the presiding officer

- *Presentation by the applicant or his agent*
- *Questions by members of the Commission*
- *Public comment*
- *Petitioner rebuttal*
- *Discussion and consideration by the Commission*
- *Decision motion and statement of Basis for Decision*

The applicant may withdraw the application at any time up to when the vote is taken. A Certificate of Appropriateness shall lapse upon the expiration of the corresponding Building Permit. For applications that require a building permit but for which none is issued, this Certificate of Appropriateness shall lapse six (6) months after its issuance. In the event a building permit is not required, the Certificate of Appropriateness shall lapse six (6) months from its issuance if substantial work is not underway. For good cause shown, this period may be extended by the Commission.

I will now entertain a motion to accept the agenda for this evening.

Upon motion of Mr. Gibson and seconded by Mr. Arnouts, the Commission voted 6-0 to approve the agenda for the October 22nd, 2018 meeting with one amendment to entertain a discussion item at the conclusion of the new business.

Mr. Herrmann announced the new member to the board, Grant Mayhew.

NEW BUSINESS:

6:02 p.m.

100-2018 **101 E Dover** **Rich Martin**

6:02 p.m.

Mr. Rich Martin was present on behalf of the application. Mr. Martin described the request to permit a proposed roof replacement. The proposed roof will have a pitch greater than what exists to be compliant with building codes.

Upon motion of Mr. Arnouts seconded by Mrs. Pezor, the Commission voted 6-0 to approve the application as submitted.

Discussion Item **415 South Street** **Sarah Springer**

Ms. Sarah Springer appeared before the Commission to request approval for removal of two trees. Mr. Herrmann clarified to the applicant that the Commission will only able to be reviewed as a discussion since the application was submitted at the meeting. The application will return as a formal item on the 2018-11-13 meeting.

MINUTES AND ADJORNMENT

6:15 p.m.

Upon motion of Mr. Arnouts, seconded by Mr. Gibson, the Commission voted 3-0 to approve the minutes from the 2018-9-24 meeting.

Upon motion of Mr. Wieland, seconded by Mr. Gibson, the Commission voted 4-0 to approve the minutes from the 2018-10-8 meeting.

7:01 p.m.

The Commission then entertained a brief discussion about proposed amendments to the Historic Guidelines regarding freestanding signs and window materials.

Upon motion of Mr. Wieland seconded by Mrs. Pezor, the Commission voted 4-0 to adjourn the meeting at 7:07p.m.

The Commission will return at their next regularly scheduled meeting on Tuesday November 13th, 2018 at 6 p.m.