



TOWN OF EASTON

P.O. Box 520
Easton, Maryland 21601

OFF-STREET

To: Parking Permit Holders

Re: Permit Parking Rules and Regulations

The attached list of rules and regulations has been compiled so that permit holders will be advised of their rights and responsibilities and to assist the Easton Police Department with full and proper enforcement. **Employers that purchase permits for use by their employees are encouraged to make the permit users fully aware of these rules and regulations.**

Should a permit holder change vehicles for any reason, the Town Office should be notified as soon as possible. The new vehicle must immediately be registered with the Town Office.

If any problems arise, please contact the office personnel at the Town Office. We will make every effort to assist you whenever possible.

When mounting the permit sticker on a vehicle, please be sure that the area where the sticker is to be mounted is clean and dry prior to mounting. When it is necessary to remove the sticker, this can be done with a razor blade or other sharp instruments. Stickers are designed to withstand normal weather conditions without peeling off. However, they are susceptible to gasoline and other solvents; contact with these substances should be avoided.

GENERAL PARKING PERMIT REQUIREMENTS

1. Parking Permits of any type may only be issued to or used on vehicles that are legally registered in the State of Maryland or legally authorized for use within the State of Maryland.
2. No permit shall be issued to any vehicle for any usage which is otherwise prohibited. "No parking permit of any type shall be issued to any vehicle exceeding 10,000 lbs. gross vehicle weight for on street residential parking." (Town Code, Section 17-22)
3. Any permit may be deemed voided if it is determined that it was obtained via misrepresentation of eligibility for issuance of the permit.
4. Parking Permits are issued on a calendar year basis and expire annually on December 31st.

OFF-STREET PARKING PERMIT RULES AND REGULATIONS

1. **All outstanding parking tickets must be paid in full prior to the issuance of a parking permit.**
2. Permit stickers are to be mounted on the rear bumper of the registered vehicle, on the passenger side *or* on the rear window securely affixed to the **exterior** of the glass on the lower right corner. The permit must be visible and may not be covered over with other stickers. The Chief of Police must approve any variation from this placement on an individual basis.
3. Permits issued for Off-Street parking entitles the permit holder to park at any **metered** space in any municipal parking lot without time restriction or payment of meters, with the exception of 30 reserved spaces in Lot 1. This **does not** entitle the permit holder to park at any of the spaces with the poles (without meter heads) for an unlimited time. These spaces are limited to 2 hours regardless of the permit.
4. Permits may not be transferred.
5. If a permit is defaced or mutilated in any way, there will be a \$15.00 administrative fee to replace it. It is the responsibility of the permit holder to notify the **Town Office** if a permit is defaced, or mutilated.
6. Permits which are not properly displayed or which are defaced or mutilated to the point where expiration date and/or permit numbers are not readable shall not be valid
7. Vehicles must be parked within the designated lines of the parking spaces, front end in to the pole or meter. **Backing into any space is not permitted at any time.**

8. When it is necessary for the permit holder to utilize a substitute vehicle, the permit holder must notify the **Easton Police Department, 410-822-1111** immediately after parking. Please provide the Police Department with tag number, vehicle description, and meter number that the vehicle will be parked at. If a substitute vehicle is used more than one day, the permit holder must notify the **Police Department each day**.
9. Permit holders who fail to make proper notification to the **Police Department** or who fail to properly display permits may be **issued tickets** for related violations and **will be responsible for proper payment**.
10. Upon the purchase of another vehicle, you must return all or a large portion of the sticker before a new sticker can be issued. A \$15.00 replacement fee will be charged. If there are any outstanding parking tickets on the tag; the owner will be responsible for payment before a new sticker will be issued.

BLUE LOT PARKING PERMIT RULES AND REGULATIONS

1. **All outstanding parking tickets must be paid in full prior to the issuance of a Blue Parking Permit.**
2. Blue Parking Permits are available for use in Lot 1 (Across from the Town Office) **ONLY**. A limited number of permits will be issued annually and are eligible for use at any metered space within Lot 1.
3. The Blue Parking Permit does not guarantee an available space. The parking lot is “First come, first served.”
4. The Blue Parking Permit will be issued as a “hanging tag” only.
5. The owner of the registered vehicle may move the hang tag to any other standard sized vehicle (auto, SUV or pick-up truck) which is **also** registered to that specific owner without the need to call in a “substitute vehicle.”
6. The owner of the registered vehicle is prohibited to transfer the Blue Parking Permit to any other person or vehicle. Violation of this provision will cause the permit to be declared “void.”
7. If a Blue Parking Permit is lost, the original permit must be reported to the Town Office immediately. A replacement fee of \$15.00 will be applied. The original permit will be designated “void.”

TOWN OF EASTON PARKING LOT LOCATIONS
EFFECTIVE JANUARY 2016

LOT #	LOCATION	TYPE	# OF METERED SPACES	APPLICABLE PERMIT	FREE SPACES	HANDICAPPED	NOTES
1	Harrison St. across from Town Office	Metered	42	BLUE PERMIT ONLY	6	2	30 Permits Available
2	Harrison St. North of Tidewater Inn	Metered	32	OFF STREET	8	1	
3	Washington St. North of Historical Society	Metered	41	OFF STREET	9	3	
4	Talbot Ln. East of Town Office	Metered	27	OFF STREET- Outside Row Only		2	Reserved Parking for Town Office
5	Harrison St. to Washington St. North of Goldsborough St.	Metered	62	OFF STREET	0	2	
6	Dover St. West of District Court	Free	0	NONE	79	2	8 Reserved for Court ONLY
7	West St. between Federal & Bay	Free	0	NONE	129	4	
8	West St. adjacent to Memorial	Free	0	NONE	34	2	
9	Dover St. between Higgins & Locust	Free	0	NONE	17	1	
10	West St. East of Police Dept. & South of Memorial Lot	Metered	14	OFF STREET	0	1	
11	Talbot Ln. at South Ln.	Free	0	NONE	33	2	
12	Brewers Ln.	Free	0	NONE	132	2	